



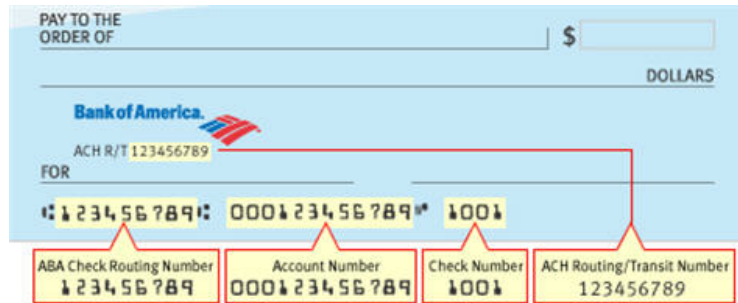
3700 Sandpiper Road · Virginia Beach · VA · 23456

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)**

I (we) hereby authorize **Sanctuary Realty at Sandbridge**, hereinafter called COMPANY, to initiate a **one-time** debit entry to my (our) account indicated below at the banking financial institution named below, hereafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

**Checking Account Information:** (We cannot draft from Savings accounts)

Bank Name : \_\_\_\_\_ Debit Amount : \_\_\_\_\_  
 Routing (9 digits) # : \_\_\_\_\_ Account # : \_\_\_\_\_



Name : \_\_\_\_\_ Reservation # : \_\_\_\_\_  
 Address 1 : \_\_\_\_\_ Phone # : \_\_\_\_\_  
 Address 2 : \_\_\_\_\_  
 City : \_\_\_\_\_ State : \_\_\_\_\_ Zip Code : \_\_\_\_\_  
 Email Address : \_\_\_\_\_  
 Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**Please Note:** At this time, ACH Debits can occur for funds drawn on **US banks only**. This payment option is NOT available for persons who are checking in to their rental unit in less than 45 days. Sanctuary Realty at Sandbridge retains exclusive right to accept or reject this payment. If you have any questions, please contact our Accounting Department at 757-689-4571.

A service charge for any returned or rejected ACH, regardless of the reason, will be added to your balance due.

All completed and **SIGNED** forms may be faxed to (757) 689-4571, or mailed to the address shown at the top of this form, or scanned and emailed to [KimD@sanctuaryrealtyva.com](mailto:KimD@sanctuaryrealtyva.com).

**Please Note:** It can take up to 2 weeks before you see the withdrawal from your account. Once we receive funds from your financial institution, you will receive a confirmation e-mail.

*Only Digital Certified Signatures may use the Digital Signature Submittal button.*